

**BRIGHTON & HOVE CITY COUNCIL**  
**POLICY, RESOURCES & GROWTH COMMITTEE**

**4.00pm 18 JULY 2019**

**COUNCIL CHAMBER, HOVE TOWN HALL**

# **DECISION LIST**

## **Part One**

---

### **25 BAI360 JUNE 2019 PAYMENT**

*Ward Affected: All Wards*

**RESOLVED:** That the Committee -

1. Noted the progress being made by BAI360 to return the attraction to a financially sustainable footing.
2. Agreed to defer up to £1.342 million of the total payment due on 30 June 2019.
3. Agreed not to take default action at this stage in relation to the failure to hit the financial ratios set out in the loan agreement.
4. Agreed to inform the Board that any future deferral requests made after December 31<sup>st</sup> 2019 should at a minimum ensure that any interest payments required by the Public Works Loan Board are borne by i360.

### **26 TARGETED BUDGET MANAGEMENT (TBM) PROVISIONAL OUTTURN 2018/19**

*Contact Officer: Nigel Manvell*

*Tel: 01273 293104*

*Ward Affected: All Wards*

**RESOLVED:** That the Committee -

1. Noted that the provisional General Fund outturn position is an underspend of £0.111m and that this represents an improvement in resources of £0.111m compared to the projected and planned resource position at Month 9 taken into account when setting the 2019/20 budget.

2. Noted the provisional outturn includes an overspend of £1.057m on the council's share of the NHS managed Section 75 services.
3. Noted the provisional outturn for the separate Housing Revenue Account (HRA), which is an underspend of £1.031m.
4. Noted the provisional outturn position for the ring-fenced Dedicated Schools Grant, which is an underspend of £0.804m.
5. Approved carry forward requests totalling £2.745m as detailed in Appendix 5 and included in the provisional outturn.
6. Approved the creation of 3 earmarked reserves as set out in paragraph 6.2.
7. Agreed to allocate £0.100m of the outturn underspend to support completion of Subject Access Requests (SARs) as set out in paragraph.
8. Noted the provisional outturn position on the capital programme which is an underspend variance of £1.278m.
9. Approved the capital budget variations and slippage requested in Appendix 7.

## **27 TARGETED BUDGET MANAGEMENT (TBM) 2019/20: MONTH 2**

*Contact Officer:* Nigel Manvell  
*Ward Affected:* All Wards

*Tel:* 01273 293104

**RESOLVED:** That the Committee -

1. Noted the forecast risk position for the General Fund, which indicates a budget pressure of £3.427m. This includes an overspend of £0.099m on the council's share of the NHS managed Section 75 services.
2. Noted that the one-off financial risk safety net of £1.065m is available to mitigate the forecast risk if the risks cannot be completely eliminated by year-end.
3. Noted the forecast for the Housing Revenue Account (HRA), which is currently an underspend of £0.320m.
4. Noted the forecast risk position for the Dedicated Schools Grant which is an overspend of £0.102m.
5. Noted the forecast outturn position on the capital programme and

approve the variations and slippage in Appendix 5 and the new schemes as set out in Appendix 6.

6. Agreed the proposed funding of Non-Schools Term Time Only back pay as set out in paragraphs 6.3 to 6.5.
7. Noted the proposed funding of Schools Term Time Only back pay as set out in paragraphs 6.3 to 6.5.
8. Agreed to explore further options for the proposed funding of Schools back pay and asks for it to be considered by the Schools Forum.

## **28 TREASURY MANAGEMENT STRATEGY STATEMENT 2018/19 - END OF YEAR REVIEW**

*Contact Officer:* James Hengeveld                      *Tel:* 01273 291242  
*Ward Affected:* All Wards

**RESOLVED:** That the Committee –

1. Noted the key actions taken during the second half of 2018/19 to meet the TMSS and practices (including the investment strategy) as set out in this report.
2. Noted the reported compliance with the AIS for the six month period up to the end of March 2019.
3. Noted that the approved maximum indicator for investment risk of 0.05% has been adhered to and the authorised borrowing limit and operational boundary have not been exceeded.
4. Noted the offer of training for committee members in order to support strong democratic oversight over the performance of the council's treasury management function.

## **29 REVENUE & CAPITAL BUDGET PLANNING AND RESOURCE UPDATE 2020/21 TO 2023/24**

*Contact Officer:* James Hengeveld                      *Tel:* 01273 291242  
*Ward Affected:* All Wards

**RESOLVED:** That the Committee -

1. Noted the resource and net expenditure projections for 2020/21 and the Medium Term Financial Strategy (MTFS) projections set out in the body of the report and Appendices 1, 2 and 3 based on a 1.99% Council Tax increase.
2. Noted the predicted budget gaps for 2020/21 to 2023/24 to be

adopted for budget setting purposes as detailed at paragraph 4.20.

3. Instructed the Executive Leadership Team (ELT) to develop 4-Year Budget Plans including investment and savings proposals to address the predicted budget gaps for the period 2020/21 to 2023/24 based on the assumptions in this report, and for consideration by Policy, Resources & Growth Committee.
4. Agreed to explore options for reviewing the Council Tax Reduction Scheme (CTR). This could include:
  - (i) full subsidy of the scheme, or other amendments to alleviate the strain on the city's poorest households;
  - (ii) with details on the financial implications and necessary community consultation resulting from any change brought to a future committee.
5. Noted the resource projections for the 5-Year Capital Investment Programme as shown in Appendix 4.
6. Given the reduction in number of CTR scheme claimants (detailed in 1.19) that Committee agreed to sufficiently promote the CTR consultation and discretionary fund with partners, with a future report to be provided to this committee on the improved promotion work done

### **30 UPDATE ON THE CAPITAL WORKS UNDERTAKEN AS PART OF THE SEND REVIEW**

*Contact Officer:* Richard Barker  
*Ward Affected:* All Wards

*Tel:* 01273 290732

**RESOLVED:** That the Committee –

1. Noted the progress on work associated with the Central Hub.
2. Agreed the increased budget allocation for the Downsview and Hill Park projects.
3. Granted delegated authority to the Assistant Director of Property & Design to procure the capital projects and enter into contracts within these budgets, as required, in accordance with Contract Standing Orders in respect of the Downsview and Hill Park projects.

### **31 COAST PROTECTION AND HIGHWAY STRUCTURES MAINTENANCE FRAMEWORK AGREEMENT**

*Contact Officer:* Alistair Booton  
*Ward Affected:* All Wards

*Tel:* 01273 291733

**RESOLVED:** That the Committee -

1. Approved the procurement of a new framework agreement for structural maintenance works to coast defences and highway structures with a term of four years and provision for an extension of the term by up to a further two years;
2. Granted delegated authority to the Executive Director of Economy, Environment & Culture to:
  - (i) Carry out the procurement and award of the framework agreement referred to in 2.1.1
  - (ii) Enter into call-off contracts under the framework agreement referred to in 2.1.1
  - (iii) Grant an extension of the term of the framework agreement for a period of up to two years, subject to satisfactory performance by the successful contractor

### **32 PROCUREMENT OF A CORPORATE CONTRACT FOR THE PROVISION OF MULTIFUNCTIONAL DEVICES (MFDS)**

**RESOLVED:** That the Committee –

1. Approved the procurement of a Corporate Contract for the leasing, supply and maintenance of MFD equipment through a compliant central purchasing body framework agreement.
2. Granted delegated authority to the Executive Director of Finance and Resources to award a contract for the supply and maintenance of MFD equipment for an initial period of 5 years with the option to extend for two further periods of 12 months.
3. Granted delegated authority to the Executive Director of Finance and Resources to enter into a lease agreement for the leasing of MFD equipment for an initial period of 5 years with the option to extend for two further periods of 12 months.

### **33 GREATER BRIGHTON ECONOMIC BOARD – ADMISSION OF NEW MEMBER TO THE BOARD**

*Ward Affected: All Wards*

**RESOLVED:** That the Committee –

1. Recommended to Full Council on 25 July 2019 that Arun District Council joins the Greater Brighton Economic Joint Committee, subject to formal agreement of Arun District Council.
2. Recommends to Full Council that it agrees to the other changes within the Greater Brighton Economic Board Heads of Terms as detailed in paragraph 3.9.

3. Noted that these changes to the membership and Heads of Terms are dependent on the decision of Full Council, all the local authorities represented on the Joint Committee agreeing that the new members be appointed, and the Board taking a formal decision that the new members are appointed.
4. Recommends to Full Council that it agrees to amend the Board's Heads of Terms and that it instructs the Monitoring Officer to amend the Council's constitution to reflect these amendments once they have been formally approved by all the constituent authorities and the Greater Brighton Economic Board.

### **34 REVIEW OF MEMBERS ALLOWANCES**

*Contact Officer: Mark Wall*  
*Ward Affected: All Wards*

*Tel: 01273 291006*

**RESOLVED:** The Committee agreed -

1. That the Members Allowances Scheme be amended to provide that for those councillors opting to take a car park pass for Norton Road and the Lanes car parks, a monthly contribution equivalent to that applied for councillors taking a bus pass (currently £23.09 for 2019/20), be deducted from their monthly Basic Allowance payment;
2. That the car park permit issued to councillors for Norton Road should be for Mondays–Fridays only;
3. That the intention of the Independent Remuneration Panel to undertake a review on the establishment of maternity/paternity/adoption leave policy for councillors (in so far as it relates to allowances) and to report back in the autumn be noted.